



इंडियन रेलवे कैटरिंग एवं टूरिज़्म कॉरपोरेशन लिमिटेड

(भारत सरकार का उद्यम-नवरत्न)

INDIAN RAILWAY CATERING AND TOURISM CORPORATION LTD.

(A Govt. of India Enterprise-Navratna)

"CIN-L74899DL1999GO1101707", E-mail : info@irctc.com, Website: www.irctc.com

2020/IRCTC/CO/P&T/General Policy (26933)

Dated 30.05.2025

All GGM's/GMs of
Corporate Office & Zones
of IRCTC

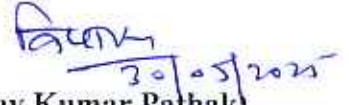
Sub: Inclusion of tender condition regarding submission of self-certified undertaking by bidders in Stores Tenders.

Ref: Dy. Director Railway Stores (G)/ Railway Board letter No. 2024RS(G)/164/VIG/4 dated 26.05.2025.

Vide above referred letter dated 26.05.2025, Dy. Director Railway Stores (G)/Railway Board has advised for inclusion of tender condition regarding submission of self-certified undertaking by bidders in Stores Tenders along with formats i.e. Annexure-I & Annexure-I(A).

A copy of the above referred letter dated 26.05.2025 is enclosed for kind information and necessary incorporation in tender conditions of store tenders.

DA- As above


(Vinay Kumar Pathak)
GGM (P&T)

Copy to: (i) PS to CMD- For kind information of CMD.
(ii) PS to DF- For kind information of DF.
(iii) PS to DTM- For kind information of DTM.
(iv) PS to DCS- For kind information of DCS.
(v) AGM/IT- for uploading on IRCTC portal.

No: 2024/RS(G)/164/VIG/4

New Delhi, Dated 26/05/2025

The General Managers, All Indian Railways/PUs, NF(C), CORE
DG, RDSO/Lucknow, NAIR/ Vadodara
PCAO, PLW/Patiala, COFMOW
CAO, WPO/Patna, RWP/Bela

Sub.: Inclusion of tender condition regarding submission of self-certified undertaking by bidders in Stores Tenders.

Vigilance Dte. of Railway Board has suggested a system improvement of seeking a declaration from bidders in Stores Tenders, as is currently the practice in Works Tender (Para 6.1 of Instruction to Tenderers (ITT) in GCC April 2022 as updated).

2. It has been decided that following condition may be included in every Stores Tender

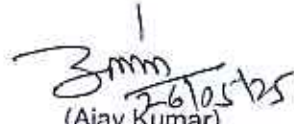
The tenderers shall submit a copy of certificate stating that all their statements/ documents submitted alongwith bid are true and factual. Standard format of certificate to be submitted by the bidder is enclosed as Annexure-I. In addition to Annexure-I, in case of other than Company/ Proprietary firm, Annexure -I(A) shall also be submitted by the each member of a Partnership Firm/ Joint Venture (JV: if permitted to participate in the tender)/ Hindu Undivided Family (HUF)/ Limited Liability Partnership (LLP) etc. as the case may be. Non submission of above certificate by the bidder shall result in summarily rejection of his/ their bid. It shall be mandatorily incumbent upon the tenderer to identify state and submit the supporting documents duly self attested/ digitally signed by which they/ he is qualifying the Qualifying Criteria mentioned in the Tender Document.

It will not be obligatory on the part of Tender Committee/ Accepting Authority to scrutinize beyond the submitted document of tenderer as far as his qualification for the tender is concerned

3. The bidder shall be mandated to submit Annexure-I. Wherever applicable Annexure I(A) shall also be submitted by the bidder.

4. This issues with the approval of competent authority. CRIS is requested to make suitable changes on the IREPS portal.

Encl: As above.


(Ajay Kumar)
Dy. Director Railway Stores (G)
Railway Board
Email ddrsg1@rb.railnet.gov.in
Tel. No. 011-23047529

Copy to:-

Managing Director,
CRIS Chanakyapuri,
New Delhi.

(email- mdcris@cris.org.in)

(CRIS is requested to make suitable change on portal for implementation of above condition)

LIST FOR DISTRIBUTION

Directors of all CTIs.

CMDs /MDs of all Railway PSUs/ autonomous bodies/ societies,

PCMMs, PCEs, PFAs, PCMEs, PCEEs, PCSTEs, All Indian Railways & PUs, COFMOW,
CORE, WPO/Patna and RWP/Bela

Sr. Prof. (Material Management), NAIR, Vadodara, ED (Stores), RDSO, Lucknow

Chief Commissioner, Railway Safety, Lucknow

Zonal Railway Training Institute, Sukadia Circle, Udaipur

Copy to:

The Genl. Secy., AIRF, Room No. 248, & NFIR Room No. 256-C, Rail Bhavan

The Secy. Genl., IRPOF, Room No. 268, FROA, Room No. 256-D & AIRPOA, Room No. 256-D
Rail Bhavan.

Copy to:

PSOs/Sr. PPSs / PPSs / PSs to :MR, MOSR(S), MOSR(R)

CRB&CEO, M(TRS), M(Infra), M(O&BD), M(F), Secretary/RB, DG (RHS), DG (RPF), DG(HR),
DG(Safety)

EDPG/MR, EDPG/MoSR(R), JDPG/MoSR (S)

All AMs, PEDs & Executive Directors of Railway Board

(Enclosure to Railway Board letter no.: 2024/RS(G)/164/VIG/4 dated 26/05/2025)

**FORMAT FOR CERTIFICATE TO BE SUBMITTED/ UPLOADED BY TENDERER
ALONGWITH THE TENDER DOCUMENTS**

I.....(*Name and designation*)**appointed as the attorney/
authorized signatory of the tenderer, M/s.....
(hereinafter called the tenderer) for the purpose of the Tender documents for tender
No. of(*Railway*)**, do hereby solemnly affirm and state on
the behalf of the tenderer including its constituents as under:

1. I/we the tenderer (s) am/are signing this document after carefully reading the contents.
2. I/We the tenderer(s) also accept all the conditions of the tender and have signed all the pages in confirmation thereof.
3. I/we hereby declare that I/we have downloaded the tender documents from Indian Railway website www.ireps.gov.in . I/we have verified the content of the document from the website and there is no addition, no deletion or no alteration to the content of the tender document. In case of any discrepancy noticed at any stage i.e. evaluation of tenders, execution of contract or payment, the master copy available with the railway Administration shall be final and binding upon me/us.
4. I/we declare and certify that I/we have not made any misleading or false representation in the forms, statements and attachments in proof of the qualification requirements.
5. I/We also understand that my/ our offer will be evaluated based on the documents/ credentials submitted along with the offer and same shall be binding upon me/us.
6. I/We declare that the information and documents submitted along with the tender by me/ us are correct and I/we are fully responsible for the correctness of the information and documents, submitted by us.
7. I/we certify that I/we the tenderer(s) is/are not blacklisted or debarred by Railways or any other Ministry/ Department of Govt. of India from participation in tender on the date of submission of bids, either in individual capacity or as a HUF/ member of the partnership firm/ LLP/ JV/ Society/ Trust.
8. I/we understand that if the contents of the certificate submitted by us are found to be forged/ false at any time during process for evaluation of tenders, it shall lead to forfeiture of the EMD and may also lead to any other action provided in the contract including banning of business for a period of upto two year. Further, I/we (*insert name of the tenderer*) **.....and all my/our constituents understand that my/our offer shall be summarily rejected.
9. I/we also understand that if the contents of the certificate submitted by us are found to be false/ forged at any time after the award of the contract, it will lead to termination of the contract, along with forfeiture of Security Deposit and may also lead to any other action provided in the contract including banning of business for a period of upto two year.

10. I/We have read the clause regarding restriction on procurement from a bidder of a country which shares a land border with India and certify that I am/We are not from such a country or, if from such a country, have been registered with the competent Authority. I/We hereby certify that I/we fulfill all the requirements in this regard and am/are eligible to be considered (evidence of valid registration by the competent authority is enclosed).

SEAL AND SIGNATURE
OF THE TENDERER

Place:

Dated:

****The contents in Italics are only for guidance purpose. Details as appropriate are to be filled in suitably by tenderer.**

ANNEXURE-I(A)

(This certificate is to be given by attorney/authorized signatory/each member of Partnership firm/Joint Venture (JV: if permitted to participate in the tender)/ Hindu Undivided Family (HUF) / Limited Liability Partnership (LLP) etc.)

I/We.....(Name), attorney/ authorized signatory of the (constituent firm/constituent partner) and member/partner of the(tendering firm) hereby solemnly affirm and state as under:

1. I/we certify that (constituent firm/constituent partner) is/are not blacklisted or debarred by Railways or any other Ministry / Department of Govt. of India from participation in tender on the date of submission of bids, either in individual capacity or as a HUF/ member of the partnership firm/LLP/JV/Society/Trust.
2. I/We have read the clause regarding restriction on procurement from a bidder of a country which shares a land border with India and certify that I am/We are not from such a country or, if from such a country, have been registered with the competent Authority. I/We hereby certify that I/we fulfill all the requirements in this regard and am/are eligible to be considered (evidence of valid registration by the competent authority is enclosed).

SEAL AND SIGNATURE OF
THE CONSTITUENT FIRM/CONSTITUENT PARTNER

Place:
Dated: